



2020-2021 Scheduling Presentations: Rising Juniors

Class of 2022
Ms. Merritt

Timeline for Course Registration 20-21

- **1/23 - Counseling Scheduling Lessons in TAP Hold (When not at lesson - have students take Counseling Survey then look at Course Guide, Offerings Sheet, and Counseling Google Classroom to update their ICAPs)**
- **1/27 & 1/31 Show departmental videos/or Google slides in TAP**
- **1/30 - MHS Student Choice Programs Night 6:30-8:00 p.m. (MY PATH, AP Courses, Dual Credit, Dual Enrollment, STLCAPS, Early College Academy, South Tech)**
- **2/3 - 2/7 In Cores students enter recommended courses in SIS**

Timeline continued:

2/10 TAP Full Hold - February Character Lesson then -

Teachers have mini conferences with students and verify in SIS they have full course schedules in their requests.

2/11-12 Counselors call in any students who did not put in a schedule. Students locked out of SIS registration on 2/12.

2/13-14 Counselors print out schedules on letter template/colored paper to distribute to TAP teachers

Timeline continued

2/20 TAP teachers distribute letters to students for signatures and explain which classes need signatures and that teachers will sign them when they see them next in class

2/20-2/24 Teachers sign off on student course requests during class (not during TAP)

2/24 Students return schedule forms to their TAP teachers at the end of TAP. Teachers return all forms to counseling by the end of the school day - Wednesday (2/26).

2/24-2/28 Counselors make any needed changes noted on MHS request forms.

Career & Course Planning Guide

In the district's effort to save paper, the guides are not being printed this year but are available online. You can find the link in Google Classroom 2022, on the MHS website, and on the district website.



**Career and Course
Planning Guide**



Tips for Course Selection

- **Pay attention to the first page of each departmental section of the Planning Guide to make sure you are following the proper sequence of courses.**
- **Do not overwhelm yourself by signing up for too many Honors/AP/Dual Credit Courses. Prioritize these courses according to your career path. (See list of all AP/Dual courses in the Planning Guide.)**
- **Do not under challenge yourself. Take courses that will help you increase your intellect and prepare you for life after high school.**
- **Remember that Colleges, the Military, and Employers not only look at your GPA—but also at the courses you have taken.**
- **If you are planning on attending South Tech or STLCAPS (Junior and Senior year) still put a full schedule in .**

Tips for Course Selection

Pay attention to the first page of each departmental section of the Planning Guide to make sure you are following the proper sequence of courses.

Mathematics

9 th Grade	10 th Grade	11 th Grade	12 th Grade
Honors Algebra II (Y)	Honors Geometry (Y)	Pre-Calculus (Y)	Advanced Placement Calculus (Y) Advanced Placement Statistics (Y)
Algebra II (Y) Algebra II Accelerated (Y)	Geometry (Y) Geometry in Construction-Geometry (Y)	College Algebra (Y)	Advanced Placement Calculus (Y) Advanced Placement Statistics (Y)
Algebra I (Y) Algebra IA/ Algebra IB (Y) AMPED Algebra I (Y)	Algebra II (Y) Algebra II Accelerated (Y)	Geometry (Y) Geometry in Construction-Geometry (Y)	College Algebra (Y) Advanced Placement Statistics (Y) Probability and Statistics (Y) College Prep Mathematics (Y)
Pre-Algebra (Y)	Pre-Geometry (Y) Algebra IA/Algebra IB (Y) Algebra I (Y) AMPED Algebra I (Y)	Algebra I (Y) Algebra IA/ Algebra IB (Y) Algebra II (Y) Algebra II Accelerated (Y) AMPED Algebra I (Y)	Algebra II (Y) Algebra II Accelerated (Y) Geometry (Y) Geometry in Construction-Geometry (Y)

Legend:
S = Semester
Y = Year

Make sure you have completed your ICAP in Google Classroom so you can transfer your courses selected in ICAP into your Schedule Course Requests the first week of February.

Future Career Goals	College Major or Future Occupation	Career Path	Career Cluster
Top Choice Career:	Special Education Teacher	Human Services	Education & Training
Second Choice Career:	News Reporter	Arts & Communication	Arts Audio Visual Technology & Communications
Third Choice Career:	Lawyer	Business, Management	Govt & Public Administration

Freshman Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Honors English I	1	English
Social Studies Class:	Honors US History	1	Social Studies
Science Class:	Earth and Environmental Science	1	Science
Math Class:	Algebra II Accelerated	1	Math
Elective 1 (Semester 1):	Team Sports/Fitness I for Girls	0.5	PE
Elective 1 (Semester 2):	Foods I	0.5	Practical Art
Elective 2 (Semester 1):	3 Dimensional Art Foundations	0.5	Fine Art
Elective 2 (Semester 2):	Health	0.5	Health
Elective 3 (Semester 1):	French I	0.5	Fine Art
Elective 3 (Semester 2):	French I	0.5	Fine Art
Previous 8th Grade Math	Algebra I	1	Math
Previous 8th Grade Foreign Language			
Summer School prior to 9th Sem 1			
Summer School prior to 9th Sem 2			

Junior Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Honors English III	1	English
Social Studies Class:	American Government	1	Social Studies
Science Class:	Honors Chemistry	1	Science
Math Class:	College Algebra	1	Math
Elective 1 (Semester 1):	Honors Ceramics II	0.5	Elective
Elective 1 (Semester 2):	Child Development I	0.5	Elective
Elective 2 (Semester 1):	French III	0.5	Elective
Elective 2 (Semester 2):	French III	0.5	Elective
Elective 3 (Semester 1):	Leadership	0.5	Elective
Elective 3 (Semester 2):	Leadership	0.5	Elective
Summer School prior to 11th Sem 1			
Summer School prior to 11th Sem 2			

Minimum Credit Requirements:	Total Completed:	
English (4 Required)		4
Social Studies (3 Required)		3
Science (3 Required)		3 <-- 4
Math (3 Required)		3 <-- 4
Fine Art (2 Required OR 1 FA + 1 Foreign L)		2
Practical Art (1 Required)		1 <--2.5
Personal Finance (0.5 Required)		0.5
PE (1 Required)		1
Health (0.5 Required)		0.5
Elective (7 Required)		7 <--9
TOTAL CREDITS (25 Required):		25

Sophomore Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Honors English II	1	English
Social Studies Class:	Honors World History	1	Social Studies
Science Class:	Biology	1	Science
Math Class:	Honors Geometry	1	Math
Elective 1 (Semester 1):	Ceramics I	0.5	Fine Art
Elective 1 (Semester 2):	Team Sports/Fitness I	0.5	PE
Elective 2 (Semester 1):	French II	0.5	Elective
Elective 2 (Semester 2):	French II	0.5	Elective
Elective 3 (Semester 1):	Personal Finance	0.5	Personal Finance
Elective 3 (Semester 2):	Foods II	0.5	Practical Art
Summer School prior to 10th Sem 1			
Summer School prior to 10th Sem 2			

Senior Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Mythology and Legend	0.5	English
English Class:	Creative Writing	0.5	English
Elective 1 (Semester 1):	AP French Language	0.5	Elective
Elective 1 (Semester 2):	AP French Language	0.5	Elective
Elective 2 (Semester 1):	French IV	0.5	Elective
Elective 2 (Semester 2):	French IV	0.5	Elective
Elective 3 (Semester 1):	Foods III	0.5	Elective
Elective 3 (Semester 2):	Child Development II	0.5	Elective
Elective 4 (Semester 1):	Astronomy	1	Science
Elective 4 (Semester 2):	English IIII College	0.5	Elective
Elective 5 (Semester 1):	English IIII College	0.5	Elective
Elective 5 (Semester 2):	Introduction to Psychology	0.5	Elective
Elective 6 (Semester 1):	Photography I	0.5	Elective
Elective 6 (Semester 2):	Honors Photography	0.5	Elective
Summer School prior to 12th Sem 1			
Summer School prior to 12th Sem 2			
Additional Courses 9th-12th	Broadcast Journalism	1	Practical Art
Additional Courses 9th-12th	Journalism I	0.5	Practical Art

Post High School Plan (Choice 1):	Name of College/Military Branch/Company
4-Year College	University of Wyoming
Post High School Plan (Choice 2):	Name of College/Military Branch/Company
4-Year College	University of Denver
Post High School Plan (Choice 3):	Name of College/Military Branch/Company
4-Year College	Southeast Missouri State University

Things to Remember

- If you are somehow placed in a class you have already earned credit for LET US KNOW -- most classes will not grant credit again!
- If you failed a required course, you must put that class in the elective section. If you take it in summer school, one of your alternates will be used in your schedule. Pass all your classes this semester!
- The exceptions to taking the four cores with Tech would be 1) if you need to take a second foreign language to meet entrance requirements for a four year college or 2) if your math class is Algebra IA/IB. Then you would take that class in place of Social Studies and take American Government your senior year.

When entering your Course Requests in the Computer:
Verify the Correct Semester for courses with prerequisites.

More	Requested Term	Assigned Term	Meets	Subject	Section	Dept	Course
+	Year			H2100		MA	ALGEBRA I
+	<div style="border: 1px solid black; padding: 2px;"><p>Sem-Any</p><p>Semester-1</p><p>Semester-2</p></div>			H4500		PA	FOODS I

If you plan to take for example, Foods I and Foods II, you need to make sure and mark the term for Foods I in "Sem 1" and Foods II in "Sem 2". You can only take one PE course per semester. So if you plan to take PE all year, mark one course for "Sem 1" and one for "Sem 2". If the semester does not matter—leave it as "Sem-Any" for more chances of getting all the classes you are requesting.

Verify the Correct Titles for Tech Courses = AM TECH

Add Requests: Full Subject List

Select	Subject	Dept	Course
<input type="checkbox"/>	H9101	VT	AM TECH
<input type="checkbox"/>	H9102	VT	AM TECH CONT
<input type="checkbox"/>	H9105	VT	PM TECH
<input type="checkbox"/>	H9106	VT	PM TECH CONT
<input type="checkbox"/>	H9110	VT	AUTO REPAIR
<input type="checkbox"/>	H9110C	VT	AUTO COLL REP -CONT
<input type="checkbox"/>	H9112	VT	AUTO TECH
<input type="checkbox"/>	H9112C	VT	AUTO TECH -CONT

You will get two codes for your tech program. One that will be for A days (Tech) and one for B days (Tech Continued). You will need to input the correct codes to be assigned to the afternoon junior level programs—so make sure you see the correct time in the title section (PM or AM).

Examples of Course Request Forms:

Course Request Form 2020-21 for Rising 11th Graders

Dear [REDACTED],

You have entered the courses below in SIS for the 2020-21 school year. Our goal is for all students to receive their ideal schedule; however, due to scheduling conflicts this may not be possible. If you are unable to have your first choices, your counselor will refer to your listed alternates in order of preference. Failure to list alternates will result in placement of whatever courses are available. After getting all required teacher signatures, please review this form with your parents/guardians & then sign in the designated areas. **Return this completed form to your TAP Teacher on or before February 24, 2020.**

Sincerely,

The MHS Counseling Department

Alternate Class Titles & Course Numbers:

1. _____ 2. _____

3. _____ 4. _____

Career Goal and/or Potential College Major _____

Signing below indicates that both the student and parent/guardian have reviewed the student's Individual Career & Academic Plan (ICAP). Signing also indicates agreement with teacher recommendations and certifies the student meets the prerequisites listed for each course in the Career & Course Planning Guide.

Student Signature: _____

Parent/Guardian Signature: _____

Teachers will sign next to courses requiring a signature in agreement with the student choice. If a teacher disagrees, he/she will line through the listed course, write the recommended course number, and then sign. If a student has an IEP, the student will also need to have the case manager sign at the bottom of the form after all other signatures are complete. TAP teachers will initial in the top right corner confirming the courses fill 7 blocks and semester courses are marked as appropriate.

H0070-Y	ENGLISH III
H1000-Y	AMERICAN GOVERNMENT
H2195-Y	GEOMETRY
H3060-Y	CHEMISTRY
H4200-S1	COMPUTERS & NETWORKS
H4225-S2	GAME PROGRAMMING & MULTI-MEDIA
H5050-Y	ACCOUNTING I
H7230-Y	CONCERT CHOIR TREBLE

Make sure
your classes
add up to 7
credits!

Do not include TAP. Your TAP class will be automatically put in after schedules are complete.

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H0070-Y	ENGLISH III	English Teacher
H1000-Y	AMERICAN GOVERNMENT	Social Studies Team
H1320-Sem-Any	INTRO PSYCHOLOGY	
H2195-Y	GEOMETRY	Math Teacher
H3060-Y	CHEMISTRY	Science Teacher H 3070 Honor Chem
H4200-S1	COMPUTERS & NETWORKS	
H4225-Sem-Any	GAME PROGRAMMING & MULTI-MEDIA	- Sem 2
H5050-Y	ACCOUNTING I	
H7230-Y	CONCERT CHOIR TREBLE	Choir Teacher

Too many classes choosing to delete this one - Student Signature
Jap Teacher Signature

Signatures Only: Core Classes, AP/Dual Credit, Bands/Choirs/Strings (after auditions), PLTW, SSD Courses, Electives if in currently

Applications & Signatures:

Athletic Conditioning (Woo), AP Studio Art (Vagen), Digital Storytelling/Broadcast Journalism/Journalism II (Moeckel)
Leadership (J.Perrica), Yearbook (Stout)

Applications Only: Employment Internship including Network Administration & School Store (Spitznagel), STL-CAPS (Neighbors), South Tech (Grade Level Counselors)

{Cadet Teaching, Independent Study, My Path, Early College, Office Worker applications available in Counseling on 2/13/20}

If you failed a required course, you must put that on your schedule for next year. If you take it in summer school, one of your alternates will be used in your schedule. Pass all your classes this semester! Make sure you fill in the Alternates Section with your back up classes in case there are conflicts with your original choices. Fill in the career line so that Ms. Merritt has an idea of what classes to suggest if your alternates are not available

Alternate Class Titles & Course Numbers:

1. _____ 2. _____

3. _____ 4. _____

Career Goal and/or Potential College Major _____

The more accurately you fill out your Course Request Sheet, the more likely you are to get your ideal schedule.

You can look at your transcript and see what courses you have passed, not passed or didn't receive credit in (NC). Please use the credit check worksheet in Google classroom to make sure you're on track to graduate.

All HS Transcript Subjects ▾

History Credits: 6.500 GPA: 3.769 (GPoints: 24.500 /Atmpd: 6.500)

Year	Dept	Subject	Sem	Grade	Hnr	Credit	Grad-Hours	Ltr-Val	GPoints	Atmpd	Source	School
1617	FF	H6210-SPANISH I	1	A+		0.500	0.000	4.000	2.000	0.500	Transferred-In	Margaret Buerkle Middle School
1617	FF	H6210-SPANISH I	2	A+		0.500	0.000	4.000	2.000	0.500	Transferred-In	Margaret Buerkle Middle School
1617	MA	H2100-ALGEBRA I	1	A-		0.500	0.000	4.000	2.000	0.500	Transferred-In	Margaret Buerkle Middle School
1617	MA	H2100-ALGEBRA I	2	B+		0.500	0.000	3.000	1.500	0.500	Transferred-In	Margaret Buerkle Middle School
1718	CA	H0020-HONORS ENG I	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School
1718	FA	H7175-THEATRE WKSH	1	A+		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School
1718	FF	H6220-SPANISH II	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School
1718	MA	H2315-HONORS ALGEBRA II	1	B-		0.500	0.000	3.000	1.500	0.500	Enrolled	Mehlville High School
1718	PE	H8000-TEAM SPORTS/FIT 1 B	1	A+		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School
1718	SC	H3120-HONORS BIOLOGY	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School
1718	SS	H1111-HONORS - U.S. HIS	1	B		0.500	0.000	3.000	1.500	0.500	Enrolled	Mehlville High School
SS17	HE	A8050-HEALTH	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School
SS17	PE	H8020-TEAM SPORT/FIT II B	1	A+		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School

Resources for Choosing Classes

- Use your ICAP in the Google Classroom
- Use your transcript to make sure you are taking the courses you need for graduation.
- Refer to the Planning Guide to assist you in selecting classes that interest you for next year.
- Use your YouScience results and Missouri Connections account to check into suggested courses in your career path.

Resources (continued)

- Talk with your teachers about courses they recommend for you in their departments (SSD students must also communicate with their case managers).
- If you took the PSAT, use the resources on the website as well.
- Research the colleges, NCAA, apprenticeships & military branches you are interested in to see what their entrance requirements are; and make sure you are taking the courses they require.

Questions ???

- Talk with your TAP Teacher.
- Sign up in the Counseling Center for an appointment to meet with Ms. Merritt.
- This PowerPoint will be available in Google Classroom, and on the MHS Counseling Center Website under Scheduling for your review.