



Rising Seniors: scheduling presentation 20-21

Class of 2021
Mrs. Hellwig

Timeline for Course Registration 19-20

1/23: Counseling Scheduling Lessons in TAP

1/27 & 1/31: Show departmental videos/or Google slides in TAP

1/30: MHS Student Choice Programs Night 6:30-8:00 p.m. (CAPS, MyPath, South Tech, Dual Enrollment/Dual Credit/AP, Early College)

2/3 - 2/7: In Core Classes students enter recommended courses in SIS

Timeline continued:

2/10 TAP Full Hold: February Character Lesson then - Teachers have mini conferences with students and verify in SIS they have full course schedules in their requests.

2/10-11: Tech students who do not have a TAP, verify their schedules with counselors in their requests

2/11-12: Counselors call in any students who haven't put in a schedule. Students locked out of SIS registrations on 2/12.

2/13-14: Counselors print out schedules on letter template/colored paper to distribute to TAP teachers

Timeline continued:

2/20: TAP teachers distribute letters to students for signatures. Teachers will explain which classes are needed and teachers will sign them when course request sheets are distributed.

2/20-2/24: Time to get signatures from core teachers and necessary elective teachers.

2/24: Students return schedule forms to their TAP teachers at the end of TAP.

Tips for Course Selection

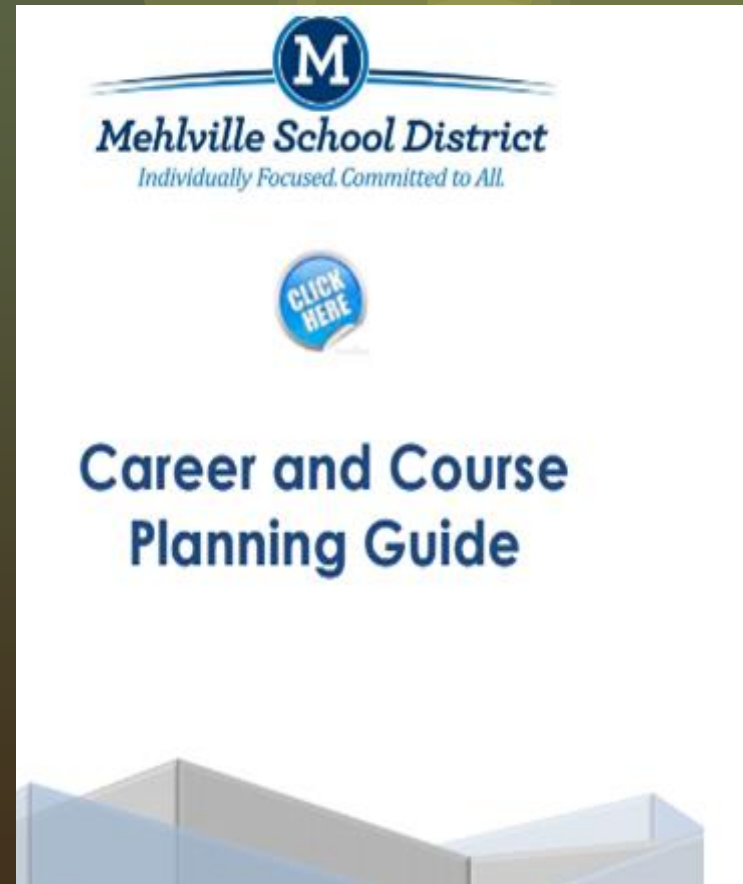
- Do not overwhelm yourself by signing up for too many Honors/AP/Dual Credit Courses. Prioritize these courses according to your career path.
- Do not under challenge yourself. Take courses that will help you increase your intellect and prepare you for life after high school.
- Remember that colleges, the military, and employers not only look at your GPA—but also at the courses you have taken.

You can look at your transcript and see what courses you have passed, not passed or didn't receive credit in (NC). Please use the credit check worksheet in Google classroom to make sure you're on track to graduate.

All HS Transcript Subjects ▼													History Credits: 6.500 GPA: 3.769 (GPoints: 24.500 /Atmpd: 6.500)	
Year	Dept	Subject	Sem	Grade	Hnr	Credit	Grad-Hours	Ltr-Val	GPoints	Atmpd	Source	School		
1617	FF	H6210-SPANISH I	1	A+		0.500	0.000	4.000	2.000	0.500	Transferred-In	Margaret Buerkle Middle School		
1617	FF	H6210-SPANISH I	2	A+		0.500	0.000	4.000	2.000	0.500	Transferred-In	Margaret Buerkle Middle School		
1617	MA	H2100-ALGEBRA I	1	A-		0.500	0.000	4.000	2.000	0.500	Transferred-In	Margaret Buerkle Middle School		
1617	MA	H2100-ALGEBRA I	2	B+		0.500	0.000	3.000	1.500	0.500	Transferred-In	Margaret Buerkle Middle School		
1718	CA	H0020-HONORS ENG I	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		
1718	FA	H7175-THEATRE WKSH	1	A+		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		
1718	FF	H6220-SPANISH II	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		
1718	MA	H2315-HONORS ALGEBRA II	1	B-		0.500	0.000	3.000	1.500	0.500	Enrolled	Mehlville High School		
1718	PE	H8000-TEAM SPORTS/FIT 1 B	1	A+		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		
1718	SC	H3120-HONORS BIOLOGY	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		
1718	SS	H1111-HONORS - U.S. HIS	1	B		0.500	0.000	3.000	1.500	0.500	Enrolled	Mehlville High School		
SS17	HE	A8050-HEALTH	1	A-		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		
SS17	PE	H8020-TEAM SPORT/FIT II B	1	A+		0.500	0.000	4.000	2.000	0.500	Enrolled	Mehlville High School		

Career & Course Planning Guide

In the district's effort to save paper, the guides are not being printed this year but are available online. You can find the link on the MHS website, the district website, and the Counseling Google Classroom Drive.



Tips for Course Selection

- Pay attention to the first page of each departmental section of the Planning Guide to make sure you are following the proper sequence of courses.

Mathematics			
9 th Grade	10 th Grade	11 th Grade	12 th Grade
Honors Algebra II (Y)	Honors Geometry (Y)	Pre-Calculus (Y)	Advanced Placement Calculus (Y) Advanced Placement Statistics (Y)
Algebra II (Y) Algebra II Accelerated (Y)	Geometry (Y) Geometry in Construction-Geometry (Y)	College Algebra (Y)	Advanced Placement Calculus (Y) Advanced Placement Statistics (Y)
Algebra I (Y) Algebra IA/ Algebra IB (Y) AMPED Algebra I (Y)	Algebra II (Y) Algebra II Accelerated (Y)	Geometry (Y) Geometry in Construction-Geometry (Y)	College Algebra (Y) Advanced Placement Statistics (Y) Probability and Statistics (Y) College Prep Mathematics (Y)
Pre-Algebra (Y)	Pre-Geometry (Y) Algebra IA/Algebra IB (Y) Algebra I (Y) AMPED Algebra I (Y)	Algebra I (Y) Algebra IA/ Algebra IB (Y) Algebra II (Y) Algebra II Accelerated (Y) AMPED Algebra I (Y)	Algebra II (Y) Algebra II Accelerated (Y) Geometry (Y) Geometry in Construction-Geometry (Y)

Legend:
S = Semester
Y = Year

Make sure you have completed your ICAP in Google Classroom so you can transfer your courses selected in ICAP into your Schedule Course Requests the first week of February.

Future Career Goals	College Major or Future Occupa	Career Path	Career Cluster
Top Choice Career:	Special Education Teacher	Human Services	Education & Training
Second Choice Career:	News Reporter	Arts & Communication	Arts Audio Visual Technology & Communications
Third Choice Career:	Lawyer	Business, Management	Govt & Public Administration

Freshman Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Honors English I	1	English
Social Studies Class:	Honors US History	1	Social Studies
Science Class:	Earth and Environmental Science	1	Science
Math Class:	Algebra II Accelerated	1	Math
Elective 1 (Semester 1):	Team Sports/Fitness I for Girls	0.5	PE
Elective 1 (Semester 2):	Foods I	0.5	Practical Art
Elective 2 (Semester 1):	3 Dimensional Art Foundations	0.5	Fine Art
Elective 2 (Semester 2):	Health	0.5	Health
Elective 3 (Semester 1):	French I	0.5	Fine Art
Elective 3 (Semester 2):	French I	0.5	Fine Art
Previous 8th Grade Math	Algebra I	1	Math
Previous 8th Grade Foreign Language			
Summer School prior to 9th Sem 1			
Summer School prior to 9th Sem 2			

Junior Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Honors English III	1	English
Social Studies Class:	American Government	1	Social Studies
Science Class:	Honors Chemistry	1	Science
Math Class:	College Algebra	1	Math
Elective 1 (Semester 1):	Honors Ceramics II	0.5	Elective
Elective 1 (Semester 2):	Child Development I	0.5	Elective
Elective 2 (Semester 1):	French III	0.5	Elective
Elective 2 (Semester 2):	French III	0.5	Elective
Elective 3 (Semester 1):	Leadership	0.5	Elective
Elective 3 (Semester 2):	Leadership	0.5	Elective
Summer School prior to 11th Sem 1			
Summer School prior to 11th Sem 2			

Minimum Credit Requirements:	Total Completed:	
English (4 Required)	4	
Social Studies (3 Required)	3	
Science (3 Required)	3	<-- 4
Math (3 Required)	3	<-- 4
Fine Art (2 Required OR 1 FA + 1 Foreign L)	2	
Practical Art (1 Required)	1	<--2.5
Personal Finance (0.5 Required)	0.5	
PE (1 Required)	1	
Health (0.5 Required)	0.5	
Elective (7 Required)	7	<--9
TOTAL CREDITS (25 Required):	25	

Sophomore Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Honors English II	1	English
Social Studies Class:	Honors World History	1	Social Studies
Science Class:	Biology	1	Science
Math Class:	Honors Geometry	1	Math
Elective 1 (Semester 1):	Ceramics I	0.5	Fine Art
Elective 1 (Semester 2):	Team Sports/Fitness	0.5	PE
Elective 2 (Semester 1):	French II	0.5	Elective
Elective 2 (Semester 2):	French II	0.5	Elective
Elective 3 (Semester 1):	Personal Finance	0.5	Personal Finance
Elective 3 (Semester 2):	Foods II	0.5	Practical Art
Summer School prior to 10th Sem 1			
Summer School prior to 10th Sem 2			

Senior Year	Name of Class	Total Credit Earned	Type of Credit
English Class:	Mythology and Leg	0.5	English
English Class:	Creative Writing	0.5	English
Elective 1 (Semester 1):	AP French Language	0.5	Elective
Elective 1 (Semester 2):	AP French Language	0.5	Elective
Elective 2 (Semester 1):	French IV	0.5	Elective
Elective 2 (Semester 2):	French IV	0.5	Elective
Elective 3 (Semester 1):	Foods III	0.5	Elective
Elective 3 (Semester 2):	Child Development	0.5	Elective
Elective 4 (Semester 1):	Astronomy	1	Science
Elective 4 (Semester 2):	English IIII College	0.5	Elective
Elective 5 (Semester 1):	English IIII College	0.5	Elective
Elective 5 (Semester 2):	Introduction to Psy	0.5	Elective
Elective 6 (Semester 1):	Photography I	0.5	Elective
Elective 6 (Semester 2):	Honors Photograph	0.5	Elective
Summer School prior to 12th Sem 1			
Summer School prior to 12th Sem 2			
Additional Courses 9th-12th	Broadcast Journal	1	Practical Art
Additional Courses 9th-12th	Journalism I	0.5	Practical Art

Post High School Plan (Choice 1):	Name of College/Military Branch/Company
4-Year College	University of Wyoming
Post High School Plan (Choice 2):	Name of College/Military Branch/Company
4-Year College	University of Denver
Post High School Plan (Choice 3):	Name of College/Military Branch/Company
4-Year College	Southeast Missouri State University

Things to Remember

- If you are somehow placed in a class you have already earned credit for LET US KNOW -- most classes will not grant credit again!
- If you failed a required course, you must put that class in the elective section. If you take it in summer school, one of your alternates will be used in your schedule. Pass all your classes this semester!
- Talk with your teachers about courses they recommend for you in their departments (SSD students must also communicate with their case managers).
- Research the colleges, NCAA, apprenticeships & military branches you are interested in to see what their entrance requirements are; and make sure you are taking the courses they require.

When entering your Course Requests in the Computer:

More	Requested Term	Assigned Term	Meets	Subject	Section	Dept	Course
+	Year			H2100		MA	ALGEBRA I
+	Sem-Any			H4500		PA	FOODS I
	Semester-1						
	Semester-2						

If you plan to take for example, Foods I and Foods II, you need to make sure and mark the term for Foods I in “Sem 1” and Foods II in “Sem 2”. You can only take one PE course per semester. So if you plan to take PE all year, mark one course for “Sem 1” and one for “Sem 2”. If the semester does not matter—leave it as “Sem-Any” for more chances of getting all the classes you are requesting.

Courses that require an application/signature or both:

Signatures Only: Core Classes, AP/Dual Credit, Bands/Choirs/Strings (after auditions), PLTW, SSD Courses, Electives which students are currently in

Applications & Signatures:

Athletic Conditioning (Woo), AP Studio Art (Vagen),
Digital Storytelling/Broadcast Journalism/Journalism II (Moeckel)
Leadership (J.Perrica), Yearbook (Stout)

Applications Only: Employment Internship including Network Administration & School Store (Spitznagel),

STL-CAPS (Neighbors), South Tech (Grade Level Counselors)

{Cadet Teaching, Independent Study, My Path, Early College, Office Worker applications available in Counseling on 2/13/20}

Verify the Correct Titles for Tech Courses = PM TECH

Add Requests: Full Subject List			
Select	Subject	Dept	Course
<input type="checkbox"/>	H9101	VT	AM TECH
<input type="checkbox"/>	H9102	VT	AM TECH CONT
<input type="checkbox"/>	H9105	VT	PM TECH
<input type="checkbox"/>	H9106	VT	PM TECH CONT
<input type="checkbox"/>	H9110	VT	AUTO REPAIR
<input type="checkbox"/>	H9110C	VT	AUTO COLL REP -CONT
<input type="checkbox"/>	H9112	VT	AUTO TECH
<input type="checkbox"/>	H9112C	VT	AUTO TECH -CONT

You will get two codes for your tech program. One that will be for A days (Tech) and one for B days (Tech Continued). You will need to input the correct codes to be assigned to the afternoon senior level programs—so make sure you see the correct time in the title section (PM or AM).

Examples of Course Request Sheets: (Make sure classes add up to 7)

Course Request Form 2020-21 for Rising 12th Graders

Dear [REDACTED],

You have entered the courses below in SIS for the 2020-21 school year. Our goal is for all students to receive their ideal schedule; however, due to scheduling conflicts this may not be possible. If you are unable to have your first choices, your counselor will refer to your listed alternates in order of preference. Failure to list alternates will result in placement of whatever courses are available. After getting all required teacher signatures, please review this form with your parents/guardians & then sign in the designated areas. **Return this completed form to your TAP Teacher on or before February 24, 2020.**

Sincerely,

The MHS Counseling Department

Alternate Class Titles & Course Numbers:

1. _____ 2. _____
3. _____ 4. _____

Career Goal and/or Potential College Major _____

Signing below indicates that both the student and parent/guardian have reviewed the student's Individual Career & Academic Plan (ICAP). Signing also indicates agreement with teacher recommendations and certifies the student meets the prerequisites listed for each course in the Career & Course Planning Guide.

Student Signature: _____

Parent/Guardian Signature: _____

Teachers will sign next to courses requiring a signature in agreement with the student choice. If a teacher disagrees, he/she will line through the listed course, write the recommended course number, and then sign. If a student has an IEP, the student will also need to have the case manager sign at the bottom of the form after all other signatures are complete. TAP teachers will initial in the top right corner confirming the courses fill 7 blocks and semester courses are marked appropriately.

H0111-Sem-Any COLLEGE PREP LITERATURE
H0112-Sem-Any COLLEGE PREP WRITING
H1320-Sem-Any INTRO PSYCHOLOGY
H1340-Sem-Any SOCIOLOGY
H2382-Y COLLEGE PREP MATH
H3235W-Y AP BIOLOGY
H5300-Sem-Any SPORTS / ENT MARKET
H5405W-Sem-Any FINANCIAL PLANNING
H7010-S1 DRAWING I
H7020-S2 DRAWING II
HSTEM09-Y BIOMEDICAL INNOVATION

01/21/2020

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H0200-Sem-Any PUBLIC SPEAKING
H0330-Sem-Any ENG IV CREATIVE WRIT
H0430-Sem-Any ENG IV MYTH & LEGEND
H1320-Sem-Any INTRO PSYCHOLOGY
H1340-Sem-Any SOCIOLOGY
H1365-Sem-Any Modern America
H2382-Y COLLEGE PREP MATH
H3150-Sem-Any GEOLOGY
H5300-Sem-Any SPORTS / ENT MARKET
H5405W-Sem-Any FINANCIAL PLANNING
H7010-Sem-Any DRAWING I Sem 1
H7020-S2 DRAWING II
H7030-Sem-Any DRAWING I
H7155-Sem-Any ACTING
H7175-Sem-Any THE STAGE

Too many classes so choosing to drop these - Student Signature
Sep Teacher

Do not include TAP. Your TAP class will be automatically put in after schedules are complete.

Make sure you fill in the Alternates Section with your back up classes in case there are conflicts with your original choices. Fill in the career line so that Mrs. Hellwig has an idea of what classes to suggest if your alternates are not available. If you failed a required course, you must put that on your schedule for next year. If you take it in summer school, one of your alternates will be used in your schedule. **PASS ALL OF YOUR CLASSES THIS SEMESTER!**

Alternate Class Titles & Course Numbers:

1. _____ 2. _____

3. _____ 4. _____

The more accurately you fill out your Course Request Sheet, the more likely you are to get your ideal schedule.

Resources for Choosing Classes

- Use your ICAP in the Google Classroom.
- Use your transcript to make sure you are taking the courses you need for graduation.
- Refer to the Planning Guide to assist you in selecting classes that interest you for next year.
- This Google Slide Show will be available in Google Classroom, and on the MHS Counseling Center Website under Scheduling for your review.

Resources (continued)

- Talk with your teachers about courses they recommend for you in their departments (SSD students must also communicate with their case managers).
- If you took the PSAT, use the resources on the website as well.
- Research the colleges, NCAA, apprenticeships & military branches you are interested in to see what their entrance requirements are; and make sure you are taking the courses they require.

Questions ???

- Talk with your TAP Teacher.
- Sign up in the Counseling Center for an appointment to meet with Mr. Pitts.
- This Google Slide Show will be available in the Google Classroom Drive Folder.